

**2018 Every.Black Launch Party  
HQ Building, 12<sup>th</sup> Floor  
16 W. Martin St., Raleigh NC  
Thursday, January 18, 2018 - 6-9 PM**

**VENDOR APPLICATION**

Name/ Contact Person \_\_\_\_\_

Business Name \_\_\_\_\_

Description of Company \_\_\_\_\_

Website \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Bus. Phone \_\_\_\_\_ Cell \_\_\_\_\_

- ❖ All vendors are responsible for liability insurance and compliance with all building and government requirements.
- ❖ All products will be displayed in a clean and safe manner.
- ❖ Vendors are responsible for leaving a clean area at closing.
- ❖ All vendors shall exhibit professional manners always.
- ❖ 6 foot tables and table cloths will be provided at the location.
- ❖ Each vendor will be allowed to have only one table.
- ❖ Electrical outlets will be provided if possible but cannot be guaranteed.
- ❖ Spaces shall be assigned by Every.Black.
- ❖ Every.Black is not responsible for goods or services rendered; to include lost merchandise.
- ❖ Vendors will not be allowed to serve food.
- ❖ The \$50 vendor fee shall be paid in advance.

I/WE agree to abide by the listed stipulations.

Please print name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_